



EU Funding and Programmes for Romanian Organisations

22-23 May 2012
Bucharest, ROMANIA

Get the Evaluators' Perspective!

- » How to prepare a competitive proposal?
- » How can I make sure that my idea fits fully the call's topics?
- » What are the differences between the evaluation procedures of SF, FP7 and other EU programmes?
- » Can an SME be the coordinator?
- » Will I get rejected as a coordinator if my organisation is small?
- » Is the budget decisive during evaluation?
- » How should I decide on the size of budget?
- » Should I use diagrams, tables in the proposal?
- » What are the Gantt Chart and PERT diagram good for?
- » How to get involved in a competitive consortium?
How can I be part of the club?

**Practical seminar held by
project managers and evaluators
of Structural Funds, FP7 and CIP**

BUCHAREST

Increase your chances of winning



A seminar held by project managers and evaluators of SF, FP7 and CIP

We are launching a two-day practical seminar in Bucharest designed to provide you with the know-how to successfully participate in EU-funded projects.

Experienced project managers and evaluators will provide you with the tools to develop a proposal successfully.

Our training concept is built on a learning-by-doing approach with a balanced mix of informative presentations and practical workshops in groups.

WE EXPECT TO THE SEMINAR

Organisations interested in both national and international cooperation opportunities, targeting the main funding sources: Structural Funds, FP7 and CIP.

- » Research organisations
- » Higher educational bodies, universities
- » SMEs
- » Large companies
- » Regional development agencies
- » Chambers of commerce and trade and other business organisations
- » Local government institutions; municipalities and governorships
- » NGOs

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Get the Evaluators' Perspective!

FIRST DAY

Overview, introduction, comparison

- » Comparison between Structural Funds (SF) and Community Programmes
- » Structural Funds - perspectives; what is in the pipeline?
- » Introduction to Community Programmes - Focus: FP7 & CIP

Structural Funds

- » Practical Guide to applying for SF programmes
- » Cooperation and partnership with EU Member States
- » Understanding the evaluation procedure
- » All about financial issues in SF projects

FP7 and CIP

- » Road to success in preparing competitive project proposals
- » The Evaluator's Perspective on FP7 and CIP proposals
- » Financial aspects of the Seventh Framework Programme
- » Quick Guide to Information Sources

SECOND DAY

Practical workshops

MORNING SESSION

You will be divided into small groups where you will solve a quiz and discuss the pre-filled parts of a proposal.

The workshop leader, an evaluator, will explain how the given sections can be improved.

- » A clear project idea (within call scope, duration, budget, tasks, etc.)
- » A preliminary work plan and work-flow
- » A complementary consortium where the tasks are appropriately divided
- » The expected project results (Deliverables, outputs)
- » A list of the resources needed (staff effort, costs, durables, etc.)
- » A preliminary project budget

AFTERNOON SESSION

You will receive an FP7 proposal and get a chance to practice the evaluation process.

- » Individual evaluation of an FP7 proposal
- » Consensus meeting
- » Final ranking and conclusion of evaluation session

developing and evaluating projects



We are launching a two-day practical seminar in Bucharest designed to provide you with practical know-how to successfully participate in EU-funded projects. Experienced project managers and evaluators under the Structural Funds, CIP and FP7 will provide you with tools and tips to help you develop and submit a competitive proposal.

Learn about EU funding and proposal development from real-life experiences...

LECTURERS



MR. ÖMER CEYLAN

Has extensive hands-on experience in developing and managing EU-funded projects under various funding schemes such as the Structural Funds, IPA/ENPI, FP7, CIP, LLP and LIFE. His experience also includes managing specific service contracts with the European Commission. For instance, in 2010 and 2011, he served as an expert for the European Commission's LIFE+ Information Sessions organised in Malta and the UK. Mr. Ceylan is currently responsible for overseeing the implementation of various EU-funded projects.



MS. BODIL PALMBERG

International cooperation expert and project manager at Europa Media; has extensive experience in preparing proposals and managing projects under the EU Programmes. She is currently managing/coordinating two FP7 projects. She is a regular speaker and workshop moderator at international workshops and seminars organised by Europa Media.



MS. ANCA DANTES

Has 31 years of professional experience of which 16 years with programmes and projects funded by the EU and other IFIs. Her experience includes involvement in 11 EU technical assistance projects aiming at capacity building and human capital development under the Structural Funds and pre-accession funds (Phare and IPA). She has been also involved in the evaluation the HRD OP and Phare 2002 HRD in Romania and has over 15 years of experience in the evaluation and implementation of projects under pre-accession assistance (IPA and Phare) and ESF.

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EU FUNDING & PROGRAMMES FOR ROMANIAN ORGANISATIONS

Apply now!

The seminar is limited to 40 persons only.

Date: 22-23 May 2012

Location: Bucharest, Romania

Venue: [Hotel Novotel Bucharest City Centre****](#)

Price: Full price: 490 EUR

Early bird price: 390 EUR*

* Deadline: 6 April 2012

Rate includes the official training material (electronic + hard copy), plus coffee breaks and lunch at the venue. Exact venue to be confirmed upon application.

**For more information visit
our website at**

www.eutrainingsite.com or

[click here to apply now.](#)

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22-23 May 2012, Bucharest, ROMANIA, Hotel Novotel Bucharest City Centre****



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APPLICATION FORM Please use block ENGLISH capitals. In case you have difficulties to fill in this application form please fill in the following [word version](#) electronically.

PERSONAL INFORMATION

Title: Mr. / Ms. / Mrs. / Miss / Dr. / PhD. / Prof.
First name:
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Type of application: organisation / individual
Country:
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Type of organisation:
Field(s) of activity:
E-mail:
Telephone (including country code):
Fax (including country code):

ORGANISATION'S PARTNER PROGRAM NO.: EMPC
(Organisations registered in the Europa Media partner programme can benefit from a special 5% discount opportunity. Organisations sending more than 5 applicants in the calendar year of 2011 can receive further discounts as well. [Further information](#))

INVOICING DETAILS

Name of org.:
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Additional comments:

Online registration is available [here](#).

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Early bird price: 390 EUR*

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Rate includes the official training material (electronic + hard copy), plus coffee breaks and lunch at the venue. Exact venue to be confirmed upon application.

EXTRAS:

- I am interested in receiving a personal consultation.
(The personal consultation allows participants to further discuss individual projects or organisational matters in detail before or after the event. If you are interested, we will send you a price offer.)
- I would like to order a Handbook on EU Funds at preferential price, 30 EUR.
(Received at the training course.)
- I would like to use my voucher.
Voucher identification code:
(Further information about the voucher.)

I have carefully read the terms and conditions mentioned in the Disclaimer and by sending this registration form to Europa Media hereby agree to be bound by the terms and conditions outlined therein. Please fill in and forward the application form to info@eutrainingsite.com or fax number: +36 1 436 9038

Upon registration applicants will receive an electronic pro-forma invoice created automatically and a confirmation letter via e-mail. (The electronic invoice will be sent once payment for the course has been received.) All accounting details will be provided on the invoice. Cancellation Policy: Should you be unable to attend, a substitute delegate is always welcome. Alternatively, should you need to cancel, we will refund the registration fee less a 15% service charge provided you notify us by e-mail or fax at least 15 business days prior to the seminar. Additional penalty fees will apply if cancellation is made less than 15 business days prior to the start of the seminar, see cancellation policy available at www.eutrainingsite.com. Further information: www.eutrainingsite.com.